

**ENGLISH SUMMARY OF THE PUBLIC NOTICE n. 8486 – prot..n. 209718 del  
06/08/21,**

**published on UNIFI “ALBO UFFICIALE” with n. 9167**

<https://titulus.unifi.it/albo/viewer?view=files%2F004169817-UNFICLE-582650c8-98b3-4311-b2d8-2f72972f4f2c-000.pdf>

**FOCAL POINTS TO KEEP IN MIND TO APPLY FOR THE POSITION OF  
VIRTUAL NETWORKING SUPPORT (VNS) Manager - WATSON COST Action  
CA19120**

***IMPORTANT: This translation has exclusively an informative purpose;  
The only legally binding document is the original public notice in Italian Language.***

|                          |  |
|--------------------------|--|
| POSITION                 | <b>Virtual Networking Support (VNS) Manager</b> in the COST Action CA19120 GA 13350 - “WATER isotopeS in the critical zONe: from groundwater recharge to plant transpiration - WATSON”. Temporary collaboration contract.  |
| ORGANISATION             | The University of Florence DAGRI - <i>Department of Agriculture, Food, Environment and Forestry</i> is one of the largest and most productive public research institutions in Italy, with focus on excellent science, higher training, and dissemination. An interdisciplinary, international and inclusive environment that provides exciting research and growth opportunities.  |
| QUALIFICATIONS REQUIRED  | <ol style="list-style-type: none"> <li>1. Second Cycle University Degree (Master's) or a qualification approved as equivalent under provisions of the law in Forest Sciences and Technologies (LM73) or Geological Sciences and Technologies (LM 74) or Biology (LM-6)</li> <li>2. Certified (e.g., through publications and/or specific titles) knowledge and working experience on stable isotopes of hydrogen and oxygen in scientific applications in hydrology, ecohydrology and ecophysiology. Excellent written and oral knowledge of the English language External relations attitude.</li> </ol> <p>For titles qualifications obtained abroad, it is compulsory to attach the equivalence declaration issued by the competent authority pursuant to art. 38, paragraph 3, of the Italian Legislative Decree no. 165/2001 or the request of equivalence<sup>1</sup>.</p> <p><i><u>If the equivalence declaration will be not produced within the beginning of the contract (15/09/2021), the assignment will be entrusted to the second suitable candidate in the merit ranking.</u></i></p> |
| ELIGIBILITY REQUIREMENTS | <ol style="list-style-type: none"> <li>1. Applicant(s) should be a Watson COST Action participant (Management Committee member or substitute member or a Working Group member) with a primary affiliation to an institution located in one of the 37 countries of WATSON COST Action, listed at the following link:<br/><a href="https://www.cost.eu/actions/CA19120/#tabs Name:Parties">https://www.cost.eu/actions/CA19120/#tabs Name:Parties</a></li> <li>2. The applicant(s) shall be prepared to develop a virtual networking strategy, coordinate the call for expression of interest for the Virtual Mobility Grants and draft at the end of the grant period a report to be approved by the Management Committee.</li> </ol>   |
| SELECTION CRITERIA       | <ol style="list-style-type: none"> <li>3. The evaluation will be carried out by the WATSON COST Action Core Group composed of WG leaders, STSM Coordinator and the Science Communication Manager, appointed by 1<sup>st</sup> Management Committee Meeting of the WATSON COST Action held in 24<sup>th</sup> and 25<sup>th</sup> September 2020;</li> <li>4. The Commission will have up to 100 points assigned as follows:<br/>up to a maximum of 20 points for Degree grade awarded for the Second Cycle University Degree (Master's) – (20 points for maximum grade. Then for final grades below the maximum, the interval between the maximum grade and the minimum grade will be divided in 4 equal intervals:</li> </ol>   |

<sup>1</sup> <http://www.funzionepubblica.gov.it/articolo/dipartimento/22-02-2016/modulo-la-richiesta-dellequivalenza-del-titolo-di-studio-stranieri>

|                              |   |
|------------------------------|---|
|                              | <p>15 points for the first interval; 10 point for the second one; 5 points for the third one; 0 points for the last interval).</p> <ul style="list-style-type: none"> <li>- up to a maximum of 60 points for professional scientific curriculum in the field of the position required;</li> <li>- up to a maximum of 20 points for other qualifications related to the professional and scientific profile required in the announcement (for example: participation in research projects, international conferences papers, articles on topics inherent to the professional and scientific profile)</li> </ul>  |
| ACTIVITIES TO BE IMPLEMENTED | <p>The activities expected to be performed by the successful applicant for the WATSON COST Action are the following ones:</p> <ul style="list-style-type: none"> <li>• <b>Prepare and distribute a detailed strategy on virtual networking for the WATSON Action</b> (following consultation with Action participants, subject to Management Committee (MC) approval), among the MC members of the Action and the COST Science Officer</li> <li>• Support the call evaluation process and coordination of the <b>Virtual Mobility Grants</b> (upon decision of the MC)</li> <li>• <b>Oversee the selection of the most appropriate virtual tools</b> for each specific virtual activity (webinar, virtual conference, online library containing learning material for use by the Action members etc)</li> <li>• <b>Support the MC</b> in the discussions and planning of virtual and hybrid events and other collaboration activities, in particular for the MC, the Core Group) and Working Groups of the Action planned in hybrid meeting on 28th and 29th September 2021 in Ljubljana (Slovenia);</li> <li>• <b>Assist the MC in the planning of the virtual networking events</b> and further collaboration activities.</li> <li>• <b>Assist the selected hosts in preparation and coordination of online events</b> and collaboration activities (including the technical needs).</li> <li>• <b>Assist the network in the management and sharing of data among the Working Groups and MC.</b></li> </ul> |
| DURATION                     | 1 month from 15 <sup>th</sup> September 2021  |
| APPLICATION SUBMISSION       | <ul style="list-style-type: none"> <li>• Application duly filled in through the e-cost system (annex A);</li> <li>• Application form duly filled in, signed and dated according to the template attached to the call (Annex B.1 or C.1 in Italian / B2 or C.2 in English)</li> <li>• Scientific and professional CV according to EU format (Annex D);</li> <li>• Certificates of all qualifications considered useful for the selection. that must be self-certified or submitted as a photocopy, by way of a self-declaration that the photocopy is a true copy of the original (pursuant to articles 46 and 47 of DPR 445/2000);</li> <li>• A photocopy of a valid Identification Document;</li> <li>• A list of publications, certificates and any awards relevant to the call;</li> </ul>   |
| TRANSMISSION AND DEADLINE    | <ul style="list-style-type: none"> <li>• Applications should be transmitted within <b>27/08/2021</b> through the COST WEBSITE: <a href="http://www.cost.eu">www.cost.eu</a></li> <li>• All above mentioned attachments should be uploaded on ecost <b><u>AND sent by email</u></b>, to <a href="mailto:concorsi@dagri.unifi.it">concorsi@dagri.unifi.it</a></li> </ul>  |
| AMOUNT                       | <b>3.040 €</b> gross amount (inclusive of social security charges payable by collaborator provided for by current legislation.  |

**IMPORTANT: This translation has exclusively an informative purpose;  
The only legally binding document is the original call for proposal, in Italian Language.**

To the Director of the Department DAGRI  
Department of Agriculture, Food,  
Environment and Forestry -UNIFI  
Piazzale delle Cascine, n. 18  
50144 Firenze (FI) - ITALY

The undersigned\_\_\_\_ Surname (1) \_\_\_\_\_ First name \_\_\_\_\_;

### REQUESTS

to participate in the comparative assessment procedure for qualifications for the assignment of independent work in the form of a continuous and coordinated collaboration for the activity of “Virtual Networking Support (VNS) Manager in the COST Action CA19120 GA 13350 - “WATER isotopes in the critical zONE: from groundwater recharge to plant transpiration - WATSON” for UNIFI DAGRI Department.

### HEREBY DECLARES

pursuant to art. 19, 19 bis, 46 and 47 of Presidential Decree 445/2000:

- 1) he/she was born on \_\_\_\_\_ in \_\_\_\_\_ (Province of \_\_\_\_\_ - Country \_\_\_\_\_);
- 2) he/she is in possession of the following tax identification code \_\_\_\_\_;
- 3) resides in (Province of \_\_\_\_\_) street \_\_\_\_\_ no. \_\_\_\_\_ postcode \_\_\_\_\_ telephone \_\_\_\_\_ mobile \_\_\_\_\_ e-mail \_\_\_\_\_;
- 4) is in possession of \_\_\_\_\_ citizenship (indicate Italian citizenship or of another country) \_\_\_\_\_;

- 5) to \_\_\_\_\_ work \_\_\_\_\_ for \_\_\_\_\_ (Name \_\_\_\_\_ of \_\_\_\_\_ Public \_\_\_\_\_ Body \_\_\_\_\_ located \_\_\_\_\_ in \_\_\_\_\_ street \_\_\_\_\_ n. \_\_\_\_\_ telephone \_\_\_\_\_ e-mail \_\_\_\_\_, in the economic category \_\_\_\_\_ area \_\_\_\_\_.

- 6) he/she possesses:  
- a University diploma in \_\_\_\_\_,

or

- qualification, obtained abroad, issued by \_\_\_\_\_ on \_\_\_\_\_, declared equivalent by the competent authority pursuant to art. 38, paragraph 3, of Legislative Decree no. 165/2001, with decree no. \_\_\_\_\_ of the \_\_\_\_\_.

or

which he requested equivalence to the competent authority pursuant to art. 38, paragraph 3, of Legislative Decree no. 165/2001, on \_\_\_\_\_;

- 7) to have provided the following services to other Public Administrations (if any):  
- at \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_  
as \_\_\_\_\_; cause for termination of the employment relationship \_\_\_\_\_;

- 8) to have the experience required to apply for the position as specified below  
\_\_\_\_\_;

- 9) to be in possession of the following qualifications (alternatively, a declaration in lieu of an affidavit can be presented, attached to this application]:

a) \_\_\_\_\_

- b) \_\_\_\_\_;  
\_\_\_\_\_  
\_\_\_\_\_  
c) \_\_\_\_\_;  
\_\_\_\_\_  
\_\_\_\_\_;

10) to commit to notifying the own Manager and the Human Resources Area of any positive results for this selection

The undersigned elects, for the purposes of this procedure, his/her delivery address at the following address, undertaking to promptly communicate any changes and recognizing that the Administration takes no responsibility in the event of the addressee being untraceable.

Surname \_\_\_\_\_ Name \_\_\_\_\_ Acquired surname (if necessary for the purposes of postal address) \_\_\_\_\_ Street \_\_\_\_\_ no. \_\_\_\_\_ Municipality \_\_\_\_\_  
Province \_\_\_\_\_ Postcode \_\_\_\_\_ telephone \_\_\_\_\_  
mobile phone \_\_\_\_\_ e-mail address \_\_\_\_\_.

Annexes to this document:

- a curriculum vitae (European format - the maximum size of the file must not exceed 1 MB) together with a copy of a valid identification document and acknowledges that, pursuant to art. 15 of Legislative Decree no. 33/13, the data it contains will be published on the University web page dedicated to transparency;  
If the case:
- as well as an authentic copy of the official translation of the qualification obtained abroad;
- as well as the declaration in lieu of affidavit of the assessable qualifications [if not declared in the application form]
- as well as a copy of the aforementioned qualifications [optional, in addition to what is stated in point 9) or in the declaration in lieu of affidavit above].

The undersigned \_\_\_\_ also attaches to this form:

- A No Impediment issued by the Head of the competent structure;
- A simple copy of the (registered) application for the release of the authorization to carry out the assignment.

The undersigned \_\_\_\_\_ declares, pursuant to art. 47, 38 and 19 of presidential decree 28.12.2000 no. 445, that the documents sent together with this application form are in conformity with the originals;

The undersigned \_\_\_\_\_ acknowledges that the processing of their personal and sensitive data will take place according to the procedures established by EU Regulation 2016/679 (GDPR) concerning the protection of individuals with regard to the processing of personal data. The undersigned also acknowledges that the curriculum vitae et studiorum and the declarations made, according to current legislation for transparency obligations, will be published on the administration website in a special section of "Transparent administration".

The candidate accepts the provisions set forth in art. 65 of Legislative Decree no. 30 of 2005 (Industrial Property Code, as per subsequent amendments and additions) and in art. 2 c.1 of the "Regulations for the management of industrial and intellectual property rights with reference to research activities carried out by university staff";

Candidates acknowledge that, pursuant to Legislative Decree 81/08 and the "University Regulations for safety and health in the workplace" of the University of Florence (Decree No. 79162 of 26/05 / 2017), in the cases in which the conditions are met and the relevant case arises, they are required to collaborate in the correct implementation of the measures put in place for the prevention of health risks and for safety in the workplace, by fulfilling the obligations established by current legislation and observing the instructions given by the persons in charge of this.

If candidates are exposed to specific and identified risks due to their specific activity, they acknowledge that they are required to undergo the health checks required by the laws and regulations in force or ordered by the doctor in charge as part of the surveillance health care activity required by Article 41 of the aforementioned Legislative Decree.

The candidate also acknowledges that the University of Florence adopts prevention and protection measures before the activities at risk are put in place, informing workers about the risks to health and safety and the relative preventive and protective measures to be adopted in this regard. The candidate undertakes to attend training courses on health and safety in the workplace with reference to the activity carried out and in compliance with the provisions of the State- Regions Agreement of 21/12/11.

The undersigned undertakes to promptly notify any changes in the above contact details that may occur after the date of submission of this application.

The undersigned also declares to have read the contents of the notice of the comparative assessment procedure.

Place and date \_\_\_\_\_

Signature

\_\_\_\_\_

*PLEASE ATTACH A NON-AUTHENTICATED COPY OF A VALID IDENTITY DOCUMENT*

**IMPORTANT: This translation has exclusively an informative purpose;  
The only legally binding document is the original call for proposal, in Italian Language.**

To the Director of the Department DAGRI  
Department of Agriculture, Food, Environment and Forestry -UNIFI  
Piazzale delle Cascine, n. 18  
50144 Firenze (FI) - ITALY

The undersigned\_\_\_\_ Surname (1) \_\_\_\_\_ First name \_\_\_\_\_;

### REQUESTS

to participate in the comparative assessment procedure for qualifications for the assignment of independent work in the form of a continuous and coordinated collaboration for the activity of “Virtual Networking Support (VNS) Manager in the COST Action CA19120 GA 13350 - “WATER isotopes in the critical zONE: from groundwater recharge to plant transpiration - WATSON” for UNIFI DAGRI Department.

#### HEREBY DECLARES

pursuant to art. 19, 19 bis, 46 and 47 of Presidential Decree 445/2000:

- 1) he/she was born on \_\_\_\_\_ in \_\_\_\_\_ (Province of \_\_\_\_\_ - Country\_\_\_\_\_);
- 2) he/she is in possession of the following tax identification code \_\_\_\_\_;
- 3) resides in (Province of \_\_\_\_\_) street \_\_\_\_\_ no. \_\_\_\_\_ postcode \_\_\_\_\_ telephone \_\_\_\_\_ mobile \_\_\_\_\_ e-mail \_\_\_\_\_ Skype account\_\_\_\_\_;
- 4) is in possession of \_\_\_\_\_ citizenship (indicate Italian citizenship or of another country) \_\_\_\_\_;
- 5) is in possession of a regular residence visa as per the cases referred to in Article 5 of Legislative Decree n. 286 of 1998:  
☐ is the holder of a residence permit pursuant to Legislative Decree no. 286 of 1998, and subsequent amendments. or holds refugee status or subsidiary protection status;  
(alternatively)  
☐ is not in possession of a residence permit and undertakes to apply for it if awarded the grant;
- 6) has adequate knowledge of the Italian language (for foreign citizens);
- 7) [for Italian citizens] is registered on the electoral roll of the municipality of \_\_\_\_\_ (Province \_\_\_\_\_); in case of non-registration or cancellation from the same lists, please specify the reasons \_\_\_\_\_;
- 8) enjoys civil and political rights in the country of belonging or origin ( for foreign citizens );
- 9) has not received a criminal conviction in Italy or abroad nor has a criminal record against him/her that can be registered in the criminal record pursuant to art. 686 of the code of criminal procedure or other measures that exclude them from the appointment or are cause for dismissal from employment in Public Administrations;
- 10) he/she possesses:  
- a University diploma in \_\_\_\_\_, obtained in accordance with the previous system at the University of \_\_\_\_\_ issued on \_\_\_\_\_ with the grade \_\_\_\_\_;  
or  
- Degree in \_\_\_\_\_ belonging to class no. \_\_\_\_\_ obtained under the new system at the University of \_\_\_\_\_ issued on \_\_\_\_\_ with the grade of \_\_\_\_\_;  
or  
- Master's Degree in \_\_\_\_\_ belonging to class no. \_\_\_\_\_ obtained under the new system at the University of \_\_\_\_\_ issued on \_\_\_\_\_ with the grade of \_\_\_\_\_;

or

- PhD degree received from the University of \_\_\_\_\_ issued on \_\_\_\_\_ with the grade of \_\_\_\_\_;

or

- qualification, obtained abroad, issued by \_\_\_\_\_ on \_\_\_\_\_;

or

- which he requested equivalence to the competent authority pursuant to art. 38, paragraph 3, of Legislative Decree no. 165/2001, on \_\_\_\_\_,

11) to have provided the following services to other Public Administrations (if any):

- at \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_ as \_\_\_\_\_; cause for termination of the employment relationship \_\_\_\_\_;
- at \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_ as \_\_\_\_\_; cause for termination of the employment relationship \_\_\_\_\_;

12) to have the experience required to apply for the position as specified below

\_\_\_\_\_;

13) that he/she has not been dismissed or dispensed from employment in a public administration due to persistent insufficient performance, or that he has not been declared forfeited from a state employment and that he has not been dismissed for having obtained employment through the production of false documents or with fraudulent means;

14) he/she is not linked by a degree of kinship or affinity up the fourth degree including with a professor belonging to the department or with the Rector, the General Director or a member of the University Board of Directors, pursuant to art. 18 para. 1 letter c) of Law 240/2010;

15) not being in the conditions of incompatibility referred to in art. 5 paragraph 9 of Law Decree 95/2012, as amended by Law Decree 90/2014 converted into 114/2014, which prohibits assigning study and consultancy assignments to individuals who are already private or public workers retired. Assignments and collaborations are allowed, exclusively free of charge and for a duration not exceeding one year, not extendable or renewable, at each administration. Any reimbursement of expenses must be reported, paid within the limits set by the competent body of the administration concerned;

16) he/she is not, on the date of acceptance of the collaboration, in the condition of incompatibility referred to in art. 8 of the Regulations for awarding scholarships and research grants (D.R. 54/2013) and acknowledges that the occurrence, during the period of enjoyment of the grant, of the aforementioned conditions of incompatibility, will determine the forfeiture of the right to use the grant. Art. 8 of the aforementioned Regulation is set out below: "1. The grant cannot be combined with research fellowships or other grants awarded for any reason, with the exception of those for the integration of periods abroad, nor with salaries deriving from public or private employment, even for a fixed term, except for the possibility that the grant holder is placed on unpaid leave by their employer. Nor can it be combined with remuneration deriving from self-employed assignments from the University. 2. The Administrative Director, after consultations with the person in charge, may authorise the grant holder to carry out self employed assignments, conferred by subjects other than the University during the period in which they receive the grant.";

17) ☐ not to be the holder of research grant;

☐ to be the holder of research grants and to have submitted an application for authorization to carry out the self-employment activity referred to in this announcement to the Board of the administrative unit of reference;

18) to be in possession of the following qualifications (alternatively, a declaration in lieu of an affidavit can be presented, attached to this application):

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

The candidate accepts the provisions set forth in art. 65 of Legislative Decree no. 30 of 2005 (Industrial Property Code, as per subsequent amendments and additions) and in art. 2 c.1 of the "Regulations for the

management of industrial and intellectual property rights with reference to research activities carried out by university staff”;

Candidates acknowledge that, pursuant to Legislative Decree 81/08 and the "University Regulations for safety and health in the workplace" of the University of Florence (Decree No. 79162 of 26/05 / 2017), in the cases in which the conditions are met and the relevant case arises, they are required to collaborate in the correct implementation of the measures put in place for the prevention of health risks and for safety in the workplace, by fulfilling to the obligations established by current legislation and observing the instructions given by the persons in charge of this.

If candidates are exposed to specific and identified risks due to their specific activity, they acknowledge that they are required to undergo the health checks required by the laws and regulations in force or ordered by the doctor in charge as part of the surveillance health care activity required by Article 41 of the aforementioned Legislative Decree.

The candidate also acknowledges that the University of Florence adopts prevention and protection measures before the activities at risk are put in place, informing workers about the risks to health and safety and the relative preventive and protective measures to be adopted in this regard. The candidate undertakes to attend training courses on health and safety in the workplace with reference to the activity carried out and in compliance with the provisions of the State- Regions Agreement of 21/12/11.

He/she attaches a Curriculum vitae **exclusively in a European format** (the maximum size of the file must not exceed 1 MB) together with a copy of a valid identification document and acknowledges that, pursuant to art. 15 of Legislative Decree no. 33/13, the data it contains will be published on the University web page dedicated to transparency;

If the case:

- as well as an authentic copy of the official translation of the qualification obtained abroad;
- as well as the declaration in lieu of affidavit of the assessable qualifications [if not declared in the application form]
- as well as a copy of the aforementioned qualifications [optional, in addition to what is stated in point 9) or in the declaration in lieu of affidavit above].

He/she also attaches (only in cases where the candidate is an employee of the public administration with an employment relationship of more than 50%, if required by art. 53 of Legislative Decree no. 165/2001):

- A No Impediment issued by the Head of the competent structure;
- A simple copy of the (registered) application for the release of the authorization to carry out the assignment.\_\_\_\_

The undersigned \_\_\_\_\_ declares, pursuant to art. 47, 38 and 19 of presidential decree 28.12.2000 no. 445, that the documents sent together with this application form are in conformity with the originals;

The undersigned \_\_\_\_\_ acknowledges that the processing of their personal and sensitive data will take place according to the procedures established by EU Regulation 2016/679 (GDPR) concerning the protection of individuals with regard to the processing of personal data. The undersigned also acknowledges that the curriculum vitae et studiorum and the declarations made, according to current legislation for transparency obligations, will be published on the administration website in a special section of "Transparent administration ".

The undersigned undertakes to promptly notify any changes in the above contact details that may occur after the date of submission of this application.

The undersigned also declares to have read the contents of the notice of the comparative assessment procedure.

Place and date \_\_\_\_\_

Signature

\_\_\_\_\_

PLEASE ATTACH A NON-AUTHENTICATED COPY OF A VALID IDENTITY DOCUMENT



**EUROPEAN CURRICULUM VITAE  
FORMAT**



**PERSONAL INFORMATION** Declaration pursuant to art. 19, 19 bis, 46 and 47 of Presidential Decree 445/2000:

|               |   |
|---------------|---|
| Name          | <b>[Surname, First name]</b>                                  |
| Address       | <b>[ House number, street name, postcode, city, country ]</b> |
| Telephone     | Mobile  |
| Fax           |   |
| E-mail        |   |
| Nationality   |   |
| Date of Birth |   |
| Gender        |   |

**WORK EXPERIENCE**

- Dates (from - to) [ Add separate entries for each relevant post occupied, starting from the most recent ]
- Name and address of the employer
  - Type of business or sector
  - Occupation or position held
- Main activities and responsibilities

**EDUCATION AND TRAINING**

- Dates (from - to) [Add separate entries for each relevant course you have completed, starting from the most recent ]
- Name and type of organisation providing education and training
- Principal subjects/occupational skills covered
  - Title of qualification awarded
- Level in national or international classification (if relevant)

**PERSONAL SKILLS AND  
COMPETENCES**

*Acquired in the course of life and career  
but not necessarily covered by formal  
certificates and diplomas..*

**Mother tongue**

[Indicate the mother tongue]

**Other languages**

[Indicate the language]

• Reading ability

[Indicate the level: excellent, good, basic]

• Writing skills

[Indicate the level: excellent, good, basic]

• Oral expression skills

[Indicate the level: excellent, good, basic]

**SOCIAL SKILLS  
AND COMPETENCES**

*Living and working with other people, in  
multicultural environments, in positions  
where communication is important and  
situations where teamwork is essential  
(for example culture and sports), etc.*

[ Describe these competences and indicate where they were acquired. ]

**ORGANISATIONAL SKILLS  
AND COMPETENCES**

*Coordination and administration of  
people, projects and budgets; at work, in  
voluntary work (for example culture and  
sports) and at home, etc.*

[ Describe these competences and indicate where they were acquired. ]

**TECHNICAL SKILLS  
AND COMPETENCES**

*With computers, specific kinds of  
equipment, machinery, etc.*

[ Describe these competences and indicate where they were acquired. ]

**ARTISTIC SKILLS  
AND COMPETENCES**

*Music, writing, design, etc.*

[ Describe these competences and indicate where they were acquired. ]

**OTHER SKILLS  
AND COMPETENCES**

*Competences not mentioned above.*

[ Describe these competences and indicate where they were acquired. ]

**DRIVING LICENCE(S)**

**ADDITIONAL INFORMATION**

[ Include here any other information that may be relevant, for example  
contact persons, references, etc. ]

**ANNEXES**

[ List any attached annexes. ]

**Place and date,** \_\_\_\_\_

\_\_\_\_\_  
**Legible signature**